# RESERVE ANALYSIS REPORT

### **South Shores Community Association**

Las Vegas, Nevada Version 2014-004 Monday, November 10, 2014





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# ADVANCED RESERVE SOLUTIONS, INC.

# HELPFUL HINTS FOR READING & UNDERSTANDING YOUR RESERVE REPORT

# Key Report Pages to Review

- 1. "Report Preface" (14pgs) ... Physical pages 5-18 = Numbered report pages "Preface 1 of 14" thru "Preface 14 of 14"
- 2. "Executive Summary" ... Physical page 19 = Numbered report page 1 (*Immediately following 14 page "Report Preface"*)
- 3. "Additional Comments" ... Physical page 20 = Numbered report page 2a. (Reading this page is critical as it contains commentary specific to your association.)
- 4. "Projections" ... Physical page 33 = Numbered report page 10

The above pages provide a basic understanding of how to read the report and provide the key financial data and comments relative to budgeting your reserves.

The remaining pages of the report display the data in various formats which are helpful for further understanding or explaining the report to others.

The "Component Detail" section contains all collected data on each component. It is from this collected data that all other report pages are created.

# REQUESTED CHANGES OR REVISIONS

PLEASE MAKE ALL WRITTEN COMMENTS OR CHANGES TO THE "COMPONENT DETAIL" PAGES AT THE REAR OF THE REPORT. COMMENTS ON ANY OTHER REPORT PAGES OR PRESENTED IN ANY OTHER FORMAT MAY NOT BE CONSIDERED BY ARS WHEN MAKING REVISIONS TO A REPORT.

# **South Shores Community Association**

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This preface is intended to provide an introduction to the enclosed reserve analysis as well as detailed information regarding the reserve analysis report format and reserve fund calculation methods. The following sections are included in this preface:

- Introduction to Reserve Budgeting
- Understanding the Reserve Analysis
- Reserve Budget Calculation Methods
- Glossary of Key Terms



### **INTRODUCTION TO RESERVE BUDGETING**



The Board of Directors of an association has a legal and fiduciary duty to maintain the community in a good state of repair. Individual unit property values are significantly impacted by the level of maintenance and upkeep provided by the association as well as the amount of the regular assessment charged to each owner.

A prudent plan must be implemented to address the issues of long-range maintenance, repair and replacement of the common areas. Additionally, the plan should recognize that the value of each unit is affected by the amount of the regular assessment charged to each unit.

There is a fine line between "not enough," "just right" and "too much." Each member of an association should contribute to the reserve fund for their proportionate amount of "depreciation" (or "use") of the reserve components. Through time, if each owner contributes his "fair share" into the reserve fund for the depreciation of the reserve components, then the possibility of large increases in regular assessments or special assessments will be minimized.

An accurate reserve analysis and a "healthy" reserve fund are essential to protect and maintain the association's common areas and the property values of the individual unit owners. A comprehensive reserve analysis is one of the most significant elements of any association's long-range plan and provides the critical link between sound business judgment and good fiscal planning. The reserve analysis provides a "financial blueprint" for the future of an association.



# UNDERSTANDING THE RESERVE ANALYSIS



In order for the reserve analysis to be useful, it must be understandable by a variety of individuals. Board members (from seasoned, experienced Board members to new Board members), property managers, accountants, attorneys and even homeowners may ultimately review the reserve analysis. The reserve analysis must be detailed enough to provide a comprehensive analysis, yet simple enough to enable less experienced individuals to understand the results.

There are four key bits of information that a comprehensive reserve analysis should provide. These items include:

#### • Budget

Amount recommended to be transferred into the reserve account each month of the fiscal year for which the reserve analysis was prepared. In some cases, the reserve analysis may present two or more funding plans based on different calculation models (i.e. Full Funding (Component Calculation), Threshold Funding, Baseline Funding, etc.). The Board should have a clear understanding of the differences among these funding models prior to implementing one of them in the annual budget.

### Percent Funded

Measure of the reserve fund "health" (expressed as a percentage) as of the beginning of the fiscal year for which the reserve analysis was prepared. Remember, "100% funded" means the association has accumulated the proportionately correct amount of money, to date, for the reserve components it maintains (can only be achieved through use of or reference to the Full Funding *(or Component)* method.

#### Projections

Indicate the "level of service" the association will provide the membership as well as a "road map" for the fiscal future of the association. The projections define the timetables for repairs and replacements, such as when the buildings will be painted or when the asphalt will be seal coated. The projections also show the financial plan for the association – when an under funded association will "catch up" or how a properly funded association will remain fiscally "healthy."

### Inventory

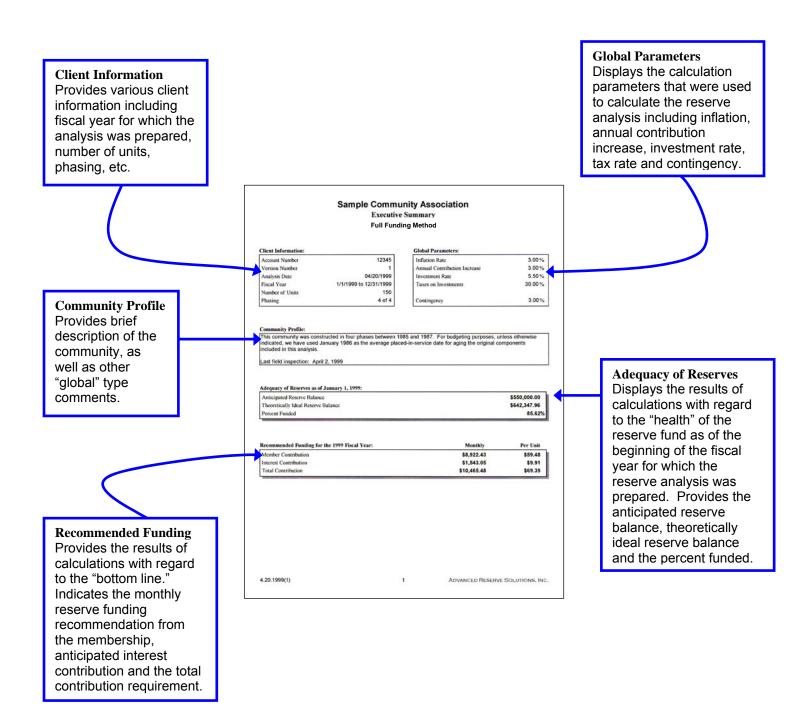
Complete listing of the reserve components. Key bits of information are available for each reserve component, including placed-in-service date, useful life, remaining life, replacement year, quantity, current cost of replacement, future cost of replacement and analyst's comments.

In this section, a description of most of the summary or report sections are provided along with comments regarding what to look for and how to use each section. All reserve analyses may not include all of the summaries or report formats described herein.

In some cases, the reserve analysis may be a lengthy document of one hundred pages or more. A complete and thorough review of the reserve analysis is always a good idea. However, if time is limited, it is suggested that a thorough review of the summary pages be made. If a "red flag" is raised in this review, the reader should then check the detail information, of the component in question, for all relevant information.

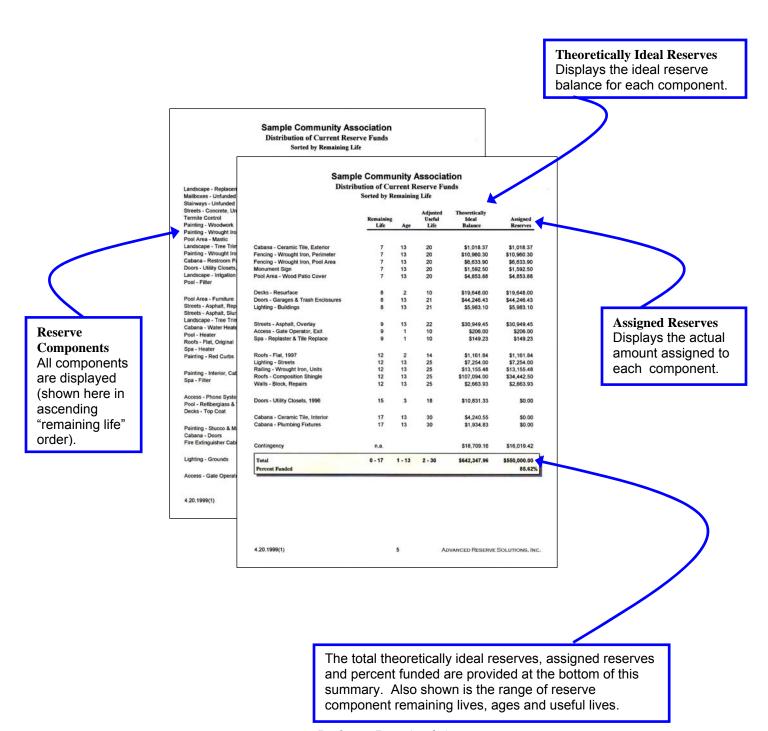
### Executive Summary

Provides general information about the client, global parameters used in the calculation of the reserve analysis as well as the core results of the reserve analysis.



#### Distribution of Current Reserve Funds

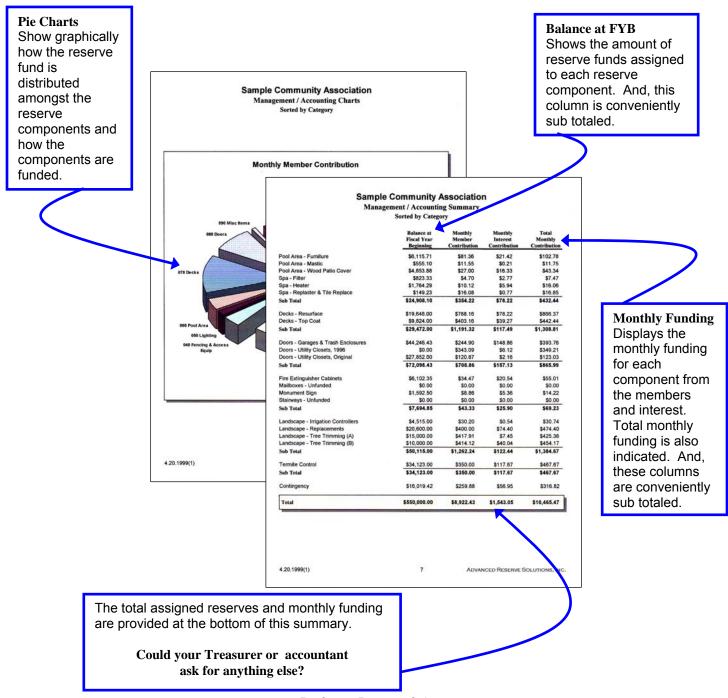
Displays all reserve components, shown here in ascending "remaining life" order. Provides the remaining life, age and useful life of each component along with its theoretically ideal reserve balance as of the beginning of the fiscal year for which the reserve analysis was prepared. The far right-hand column displays the amount of money that was actually assigned to each component during the calculation process.



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### Management / Accounting Summary and Charts

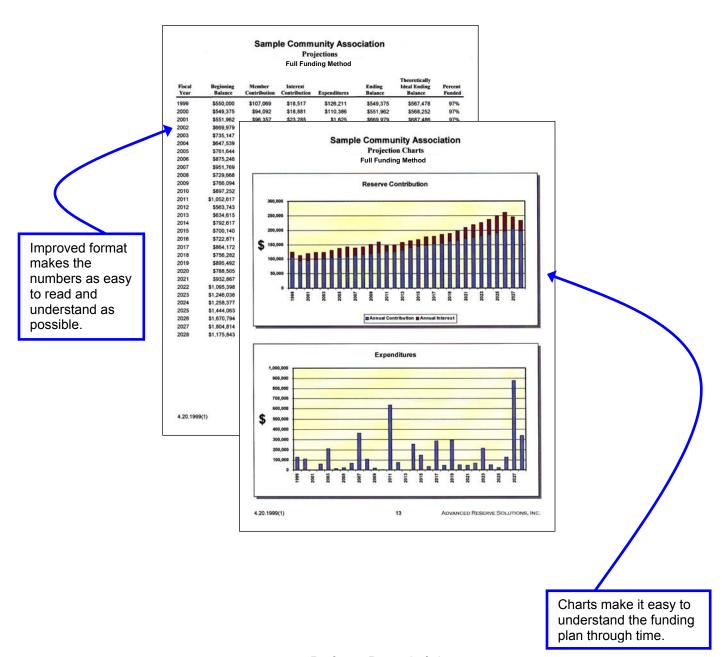
Summary displays all reserve components, shown here in "category" order. Provides the assigned reserve funds at the beginning of the fiscal year for which the reserve analysis was prepared along with the monthly member contribution, interest contribution and total contribution for each component and category. Two to Three pie charts show graphically how the total reserve fund is distributed amongst the reserve component categories and how each category is funded on a monthly basis.



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### Projections and Charts

Summary displays projections of beginning reserve balance, member contribution, interest contribution, expenditures and ending reserve balance for each year of the projection period (shown here for 30 years). The two columns on the right-hand side provide the theoretically ideal ending balance and the percent funded for each year. Four charts show the same information in an easy-to-understand graphic format.





### CALCULATION METHODS



There are only a few *true* reserve funding calculation methods used by reserve analysis firms. Some articles in trade publications seem to indicate that there are dozens of "unique" and different reserve calculation methods (i.e. component, cash flow, pooling, front-loading, splitting, etc.). Most "unique" calculation methods are actually hybrid derivatives of either the Full Funding (Component) method or the Baseline Funding method.

The following sections describe the calculation methods utilized most often for our clients.

### • Full Funding Method (or Component Calculation Method)

This calculation method develops a funding plan for each individual reserve component included in the reserve analysis. The sum of the funding plans for each component equal the total funding plan for the association.

This calculation method is typically the most conservative. This method structures a funding plan that enables the association to pay all reserve expenditures as they come due, enables the association to achieve the ideal (Full Funding) level of reserves in time, and then enables the association to maintain the ideal level of reserves through time.

One of the major benefits of using this calculation method is that for any single component (or group of components), the accumulated balance and reserve funding can be reported. For example, using this calculation method, the reserve analysis can indicate the amount of current reserve funds "in the bank" for the roofs and the amount of money being funded towards the roofs each month. Using other calculation methods, this information cannot be calculated and therefore, cannot be reported.

The following is a detailed description of the Full Funding (Component Calculation) Method:

#### Step 1: Calculation of Theoretically Ideal Balance for each component

The theoretically ideal balance is calculated for each component based on its age, useful life and current cost. The actual formula is as follows:

Theoretically Ideal Balance = (Age + Useful Life) x Current Cost

#### **Step 2:** Distribution of current reserve funds

The association's current reserve funds are assigned to (or distributed amongst) the reserve components based on each component's remaining life and theoretically ideal balance as follows:

Pass 1: Components are organized in remaining life order, from least to greatest, and the current reserve funds are assigned to each component up to its theoretically ideal balance, until reserves are exhausted.

Pass 2: If all components are assigned their theoretically ideal balance and additional funds exist, they are assigned in a "second pass." Again, the components are organized in remaining life order, from least to greatest, and the remaining current reserve funds are assigned to each component up to its current cost, until reserves are exhausted.

Pass 3: If all components are assigned their current cost and additional funds exist, they are assigned in a "third pass." Components with a remaining life of zero years are assigned double their current cost.

Distributing, or assigning, the current reserve funds in this manner is the most efficient use of the funds on hand – it defers the make-up period of any under funded reserves over the lives of the components with the largest remaining lives.

### Step 3: Developing a funding plan

After step 2, all components have a "starting" balance. A calculation is made to determine what funding would be required to get from the starting balance to the future cost over the number of years remaining until replacement. The funding plan incorporates the annual contribution increase parameter to develop "stair stepped" contribution.

For example, if an association needs to accumulate \$100,000 in ten years, \$10,000 could be contributed each year. Alternatively, the association could contribute \$8,723 in the first year and increase the contribution by 3% each year thereafter until the tenth year.

In most cases, this rate should match the Inflation Parameter. Matching the Annual Contribution Increase Parameter to the Inflation Parameter indicates, in theory, that Member Contributions should increase at the same rate as the cost of living (Inflation Parameter). Due to the "time value of money," this creates the most equitable distribution of Member Contributions through time.

Using an Annual Contribution Increase Parameter that is greater than the Inflation Parameter will reduce the burden to the current membership at the expense of the future membership. Using an Annual Contribution Increase Parameter that is less than the Inflation Parameter will increase the burden to the current membership to the benefit of the future membership. The following chart shows a comparison:

	0% Increase	3% Increase	10% Increase
Year 1	\$10,000.00	\$8,723.05	\$6,274.54
Year 2	\$10,000.00	\$8,984.74	\$6,901.99
Year 3	\$10,000.00	\$9,254.28	\$7,592.19
Year 4	\$10,000.00	\$9,531.91	\$8,351.41
Year 5	\$10,000.00	\$9,817.87	\$9,186.55
Year 6	\$10,000.00	\$10,112.41	\$10,105.21
Year 7	\$10,000.00	\$10,415.78	\$11,115.73
Year 8	\$10,000.00	\$10,728.25	\$12,227.30
Year 9	\$10,000.00	\$11,050.10	\$13,450.03
Year 10	\$10,000.00	\$11,381.60	\$14,795.04
TOTAL	\$100,000.00	\$100,000.00	\$100,000.00

This parameter is used to develop a funding plan only; it does not mean that the reserve contributions must be raised each year. There are far more significant factors that will contribute to a Total Reserve Contribution increase or decrease from year to year than this parameter.

#### Baseline Funding Method

This calculation method develops a funding plan based on current reserve funds and projected expenditures during a "window," typically 30 years.

This calculation method is not as conservative as the Full Funding (or Component) Method and will typically produce a lower monthly reserve contribution. This method structures a funding plan that tries to enable the association to pay for all reserve expenditures as they come due, but is not concerned with the ideal (Full Funding) level of reserves through time. Consequently, this funding method can allow an association to become increasingly under funded, while never running completely out of money during the "window", assuming everything in the assumptions and estimates don't change.

This calculation method structures a funding plan that is the "bare" minimum required to pay for all reserve expenditures as they come due during the "window." This method disregards components that do not have an expenditure associated with them during the "window." This method tests reserve contributions to determine the minimum contribution necessary, based on the association's beginning reserve balance and anticipated expenses through time, so that the reserve balance in any one year does not drop below \$0. This method allows for no margin of error. If any factor used in the calculations changes (ie; costs, timing of maintenance, etc.) the association could find itself short of funds.

#### Threshold Funding Method

This calculation method is a hybrid of the Baseline Funding Method which enables the development of "custom" or "non-traditional" funding plans which may include deferred contributions or special assessments. It is easy to establish percent funded goals as well as funding plans which set a minimum dollar amount for the reserve fund to remain above.

This calculation method can be used to calculate a reserve contribution that enables the association to become "ideally (or fully) funded" in time.



### **GLOSSARY OF KEY TERMS**





### • Annual Contribution Increase Parameter

The rate used in the calculation of the funding plan developed by the Full Funding (Component Calculation) Method and Baseline Method. This rate is used on an annual compounding basis. This rate represents, in theory, the rate the association expects to increase contributions each year.

In most cases, this rate should match the Inflation Parameter. Matching the Annual Contribution Increase Parameter to the Inflation Parameter indicates, in theory, that Member Contributions should increase at the same rate as the cost of living (Inflation Parameter). Due to the "time value of money," this creates the most equitable distribution of Member Contributions through time.

This parameter is used to develop a funding plan only; it does not mean that the reserve contributions must be raised each year. There are far more significant factors that will contribute to a Total Reserve Contribution increase or decrease from year to year than this parameter.

See the description of "Calculation Methods" in this preface for more detail on this parameter.

### Anticipated Reserve Balance (or Reserve Funds)

The amount of money, as of a certain point in time, held by the association to be used for the repair or replacement of Reserve Components.

This figure is "anticipated" because it is calculated based on the most current financial information available as of the analysis date, which is almost always prior to the Fiscal Year beginning date for which the reserve analysis is prepared.

#### Assigned Funds (and "Fixed" Assigned Funds)

The amount of money, as of the Fiscal Year beginning date for which the reserve analysis is prepared, that a Reserve Component has been assigned based on the Full Fundiing (Component Calculation) Method.

Assigned Funds do not apply to the Baseline Calculation Method or the Threshold Calculation Method.

The Assigned Funds are considered "Fixed" when the normal calculation process is bypassed and a specific amount of money is assigned to a Reserve Component. For example, if the normal calculation process assigns \$10,000 to the roofs, but the association would like to show \$20,000 assigned to roofs, "fixed" funds of \$20,000 can be assigned.

The Full Funding (Component Calculation) Method assigns funds to each component in the most efficient manner possible; assigning "fixed" reserves in this manner can have a detrimental impact on

the association's overall budget structure in the long run. A more detailed description of the actual calculation process is included in the "Calculation Methods" section of the preface.

### Baseline Calculation Method

Reserve funding calculation method developed based on total annual expenditures. A more detailed description of the actual calculation process is included in the "Calculation Methods" section of the preface.

#### Contingency Parameter

The rate used as a built-in buffer in the calculation of the funding plan developed by the Full Funding (Component) Calculation Method. This rate will assign a percentage of the Reserve Funds, as of the Fiscal Year beginning, as contingency funds and will also determine the level of funding toward the contingency each month.

### Current Replacement Cost

The amount of money, as of the Fiscal Year beginning date for which the reserve analysis is prepared, that a Reserve Component is expected to cost to replace.

#### Fiscal Year

Indicates the budget year for the association for which the reserve analysis was prepared. The fiscal year beginning (FYB) is the first day of the budget year; the fiscal year end (FYE) is the last day of the budget year.

### • Full Funding (or Component Calculation) Method

Reserve funding calculation method developed based on each individual component. A more detailed description of the actual calculation process is included in the "Calculation Methods" section of the preface.

#### Future Replacement Cost

The amount of money, as of the Fiscal Year during which replacement of a Reserve Component is scheduled, that a Reserve Component is expected to cost to replace. This cost is calculated using the Current Replacement Cost compounded annually by the Inflation Parameter.

#### Global Parameters

The financial parameters used to calculate the reserve analysis (see Inflation Parameter, Annual Contribution Increase Parameter, Investment Rate Parameter and Taxes on Investments Parameter).

### • Inflation Parameter

The rate used in the calculation of future costs for Reserve Components. This rate is used on an annual compounding basis. This rate represents the rate the association expects to the cost of goods and services relating to their Reserve Components to increase each year.

#### Interest Contribution

The amount of money contributed to the Reserve Fund by the interest earned on the Reserve Fund and Member Contributions.

#### • Investment Rate Parameter

The gross rate used in the calculation of Interest Contribution (interest earned) from the Reserve Balance and Member Contributions. This rate (net of the Taxes on Investments Parameter) is used on a monthly compounding basis. This parameter represents the weighted average interest rate the association expects to earn on their Reserve Fund investments.

### Membership Contribution

The amount of money contributed to the Reserve Fund by the association's membership.

### Monthly Contribution (and "Fixed" Monthly Contribution)

The amount of money, for the Fiscal Year which the reserve analysis is prepared, that a Reserve Component will be funded based on the Full Funding (Component Calculation) Method.

Monthly Contribution does not apply to the Baseline Calculation Method or the Threshold Calculation Method.

The Monthly Contribution is considered "Fixed" when the normal calculation process is bypassed and a specific amount of money is funded to a Reserve Component. For example, if the normal calculation process funds \$1,000 to the roofs each month, but the association would like to show \$500 funded to roofs each month, a "fixed" contribution of \$500 can be assigned.

The Full Funding (Component Calculation) Method funds each component in the most efficient manner possible; assigning a "fixed" contribution in this manner can have a detrimental impact on the association's overall budget structure in the long run. A more detailed description of the actual calculation process is included in the "Calculation Methods" section of the preface.

#### Number of Units (or other assessment basis)

Indicates the number of units for which the reserve analysis was prepared. In "phased" developments (see Phasing), this number represents the number of units, and corresponding common area components, that existed as of a certain point in time.

For some associations, assessments and reserve contributions are based on a unit of measure other than the number of units. Examples include time-interval weeks for timeshare resorts or lot acreage for industrial developments.

#### One-Time Replacement

Used for components that will be budgeted for only once.

#### Percent Funded

A measure (expressed as a percentage) of the association's reserve fund "health" as of a certain point in time. This number is the ratio of the Anticipated Reserve Fund Balance to the Theoretically Ideal (Full Funding) Reserve Balance:

Percent Funded = Anticipated Reserve Fund Balance ÷ Theoretically Ideal (Full Funding)

Reserve Balance

An association that is 100% funded does not have all of the Reserve Funds necessary to replace all of its Reserve Components immediately; it has the proportionately appropriate Reserve Funds for the Reserve Components it maintains, based on each component's Current Replacement Cost, age and Useful Life.

### • Percentage of Replacement

The percentage of the Reserve Component that is expected to be replaced.

For most Reserve Components, this percentage should be 100%. In some cases, this percentage may be more or less than 100%. For example, fencing which is shared with a neighboring community may be set at 50%.

#### Phasing

Indicates the number of phases for which the reserve analysis was prepared and the total number of phases expected at build-out (i.e. Phase 4 of 7). In phased developments, the first number represents the number of phases, and corresponding common area components, that existed as of a certain point in time. The second number represents the number of phases that are expected to exist at build-out.

### Placed-In-Service Date

The date (month and year) that the Reserve Component was originally put into service or last replaced.

### Remaining Life

The length of time, in years, until a Reserve Component is scheduled to be replaced.

#### Remaining Life Adjustment

The length of time, in years, that a Reserve Component is expected to last in excess (or deficiency) of its Useful Life for the current cycle of replacement.

If the current cycle of replacement for a Reserve Component is expected to be greater than or less than the "normal" life expectancy, the Reserve Component's life should be adjusted using a Remaining Life Adjustment.

For example, if wood trim is painted normally on a 4 year cycle, the Useful Life should be 4 years. However, when it comes time to paint the wood trim and it is determined that it can be deferred for an additional year, the Useful Life should remain at 4 years and a Remaining Life Adjustment of +1 year should be used.

#### • Replacement Year

The Fiscal Year that a Reserve Component is scheduled to be replaced.

#### Reserve Components

Line items included in the reserve analysis.

#### Taxes on Investments Parameter

The rate used to offset the Investment Rate Parameter in the calculation of the Interest Contribution. This parameter represents the marginal tax rate the association expects to pay on interest earned by the Reserve Funds and Member Contributions.

#### • Theoretically Ideal (or Full Funding) Reserve Balance

The amount of money that should theoretically have accumulated in the reserve fund as of a certain point in time. Ideal reserves are calculated for each Reserve Component based on the Current Replacement Cost, Age and Useful Life:

Ideal Reserves = (Age ÷ Useful Life) X Current Replacement Cost

The Theoretically Ideal Reserve Balance is the sum of the Ideal Reserves for each Reserve Component.

An association that has accumulated the Theoretically Ideal Reserve Balance does not have all of the funds necessary to replace all of its Reserve Components immediately; it has the proportionately appropriate Reserve Funds for the Reserve Components it maintains, based on each component's Current Replacement Cost, Age and Useful Life.

### • Threshold Calculation Method

Reserve funding calculation method developed based on total annual expenditures. A more detailed description of the actual calculation process is included in the "Calculation Methods" section of the preface.

#### Total Contribution

The sum of the Membership Contribution and Interest Contribution.

#### Useful Life

The length of time, in years, that a Reserve Component is expected to last each time it is replaced. See also Remaining Life Adjustment.

# **Executive Summary**

#### **Threshold Calculation Method**

#### **Client Information:**

Account Number	30120
Version Number	2014-004
Analysis Date	11/10/2014
Fiscal Year	1/1/2014 to 12/31/2014
Number of units	1,461
Phasing	1 of 1

#### **Global Parameters:**

Inflation Rate	2.50 %
Annual Contribution Increase	2.50 %
Investment Rate	1.50 %
Taxes on Investments	30.00 %
Contingency	5.00 %

#### **Community Profile:**

South Shores is a common interest community located in NW Las Vegas. The community is surrounded by perimeter stucco walls and spacious landscape areas. Construction of the community and the common elements began in 1989. The actual assessment basis is 1462 due to the annexation of the Isla Condo Association. There are no additional maintenance responsibilities as a result of this annexation.

For budgeting purposes, unless otherwise indicated, we have used January, 1990 as the average placed-in-service date for aging the original components included in this analysis.

The ARS 2014 site update survey was conducted in December of 2013.

The ARS 2009 site update survey was conducted in May of 2009.

The ARS 2005 field update inspection: 092905

For any further specific comments regarding this community, please see pages 2a-d immediately following this EXECUTIVE SUMMARY page.

#### Adequacy of Reserves as of January 1, 2014:

Anticipated Reserve Balance	\$219,500.00
Theoretically Ideal Reserve Balance	\$181,430.19
Percent Funded	120.98%

Per unit

Recommended Funding for the 2014 Fiscal Year:	Annual	Monthly	Per Month
Member Contribution	\$36,000	\$3,000.00	\$2.05
Interest Contribution	\$2,490	\$207.47	\$0.14
Total Contribution	\$38,490	\$3,207.47	\$2.20

Additional Community Specific Commentary on Following Page (2a)

# **South Shores Community Association**

### **Executive Summary (Con't)**

#### Additional Information & Disclosures

**SPECIFIC COMMENTS** (Additional comments on specific components contained in Component Detail Section at end of report)

**Revision** – 2014-004 Final ... This is the reserve study report for fiscal year 2014 beginning 01.01.2014. Version 004 includes additional changes as requested by the client.

**General Administrative Comments** – This is a 5 year report. Calculations were performed using the Full Funding method of calculation. The method used for determining the component inventory (actual field inventory, data provided by client, or previous reserve study with date of study) was an on-site survey of components and an update of the previous inventory with a complete review of all components. A full review of all components was performed by ARS with adjustments and changes made as necessary along with a complete site review.

- 1. A recorded copy of the CC&Rs was (provided/previously provided) by the client.
- 2. If this is an update to an existing study, a copy of the previous reserve study or component listing was on file with ARS and the client.
- 3. Were written reports from consultants used for this report? If so, include with study ... not at this time.
- 4. Were any consultants or other persons, with expertise, used in the preparation of data for this study. If yes, their names and credentials are ... none used.
- 5. The source of the initial reserve balance for this report was the client.
- 6. Inflation indices (CPI and Inflation) are acquired from US Government sources.
- 7. Will a special reserve assessment be necessary in the current year order to achieve funding and maintenance goals? ... not at this time.

**Financial** – Based upon the data provided by the client and observations during the ARS site survey, the report reflects a 120% current funding level

**Fund Adequacy - Adequate**. With the age and overall condition of the common elements, we feel that the association is funded to an adequate level and should remain so IF the recommended funding plan is adopted and implemented. In order to better control changing assessment requirements from year to year, we recommend that the association have a professional update at least every two to three years.

**General Property Comments** – Most components appear in good condition. A couple of small issues were observed such as the logos attached to each of the monument signs which appeared to be failing and the small section of wrought iron fencing along Mariner is in need of painting.

**Assumptions** – The association will continue to maintain a proactive maintenance approach.

**NAC 116.425.2** ... As used in this section, "adequately funded reserve" means the funds sufficient to maintain the common elements:

- (a) At the level described in the governing documents and in a reserve study; and
- (b) Without using the funds from the operating budget or without special assessments, except for occurrences that are a result of unforeseen catastrophic events.

**NAC 116 425.1** a... "The projected life expectancy of the major components and the funding needs of the reserves of the association are based upon the association performing appropriate routine and preventive maintenance for each major component. Failure to perform such maintenance can negatively impact the remaining useful life of the major components and dramatically increase the funding needs of the reserves of the association."

**NAC 116.430.9** ... "Information provided to the preparer of a reserve study by an official representative of the association regarding financial, historical, physical, quantitative or reserve project issues will be deemed reliable by the preparer. A reserve study will be a reflection of information provided to the preparer of the reserve study. The total of actual or projected reserves required as presented in the reserve study is based upon information provided that was not

Rev 09.18.2013 2a Advanced Reserve Solutions

# **South Shores Community Association**

### **Executive Summary (Con't)**

audited. A reserve study is not intended to be used to perform an audit, an analysis of quality, a forensic study, or a background check of historical records. An on-site inspection (survey or inventory) conducted in conjunction with a reserve study should not be deemed to be a project audit or quality inspection."

**NAC 116.430.11** ... "Updated Reserve Studies ... If the study is an update, quantities of major components as reported in previous reserve studies are deemed to be accurate and reliable. The reserve study relies upon the validity of previous reserve studies."

**NRS 116.3115(2((b)** (*Reserve Assessments*) "... the executive board may, without seeking or obtaining the approval of the unit's owners, impose any necessary and reasonable assessments against the units in the common-interest community. Any such assessments imposed by the executive board must be based upon the study of the reserves of the association conducted pursuant to NRS 116.31152.

Note on Projected Expenses –The Future Projections for expenses is based upon general industry life projections for components which can vary substantially based upon the amount and type of use and abuse, the amount of preventive maintenance, environment changes, etc., etc. Therefore, the projected life expectancies can and will likely vary from what is shown in this report. What this means is that because the projected end of life for replacement or required maintenance of a component says it is due this year, this does not mean the replacement or maintenance MUST be performed this year. If the board, based upon professional or other reliable advice, which should be recorded in the minutes, decides to defer the replacement or maintenance, this is a perfectly valid and allowable decision. The same is true, if the component or maintenance needs to be performed sooner than predicted in the 30 year schedule. THIS PROCEDURE DOES NOT provide a means for a board to defer spending money on needed maintenance due to its failure to fund the reserves accordingly.

(Comments below this line should be considered general and not necessarily specific to this association. Reserve Provider Disclosure Information can be found on the last two pages of this section.)

This report is intended as a tool for the association board of directors to be used in evaluating the associations' current physical and financial condition with regard to reserve components. It is intended for the use of the board of directors and should not be used by anyone outside the association for any other purpose.

The accompanying report reflects assumptions based on the most probable course of events, as of the date published, based on information supplied by the Board of Directors, management company, licensed contractors, certain published information available from trade sources, and industry standards and guidelines. The Board of Directors agrees with those assumptions based upon the information presented. The Board of Directors takes responsibility for updating the study for any changes in the assumptions. Accordingly, this study should be updated annually to consider the impact of any changes in the assumptions. Individual state statutes may also govern the frequency of updates as well as dictate actions to be taken by boards of directors with regard to reserve funds and reserve studies. Please review any statutes which may exist in your state.

By its very nature, a reserve funding program contains numerous assumptions regarding current and future costs, remaining asset life, and future events, both planned and unplanned. The analysis relies, to a great extent, on published information and guidelines which the report is inherently based; on averages and assumptions not readily subject to materialize, and anticipated events and circumstances which may occur subject to the date of the analysis. Therefore, the actual replacement cost and/or remaining life may vary from that shown in the report and the variations may be material.

The results of this study are based upon the independent opinion of the preparer and his experience and research during the course of his career in preparing reserve studies. In addition the opinions of experts on certain components have been gathered through research within their industry and with the client's actual vendors. Additionally, client staff members are often a source for significant amounts of data for original and update reports.

# **South Shores Community Association**

### **Executive Summary (Con't)**

There is no implied warranty or guarantee in any of our work product. Our results and findings will vary from another preparer's results and findings. A Reserve Study is necessarily a work in progress and subsequent Reserve Studies will vary from prior studies.

**Development Maps, Plat Maps, As-Builds** – It is the responsibility of the developer or association to provide development maps, drawings, plat maps, as-builds, etc. to the reserve study provider, as requested in the contract. Without these components, the estimation of painting surfaces, roof areas, and other required measurements can become extremely difficult, if not impossible to determine with any amount of accuracy. The client understands that if these components are not provided promptly, and in a usable state, the ARS consultant will make reasonable attempts to develop usable estimates based upon their ability to obtain these estimates manually. The client also understands that the plat maps are often the only, if not the most accurate source for determining actual common areas, as filed with the governing documents against the property. The inability of the reserve study provider to inspect these documents can lead to the incorrect identification of common areas.

#### Responsibility for Maintenance

The Board of Directors is responsible to ensure that the association assets are inspected on a regular schedule as recommended by the Declarant, manufacturers or installers, or as dictated by conditions. Good management dictates that a regular monthly inspection be performed of the association property with an eye on changing conditions that may require maintenance or a change in the maintenance plan.

Certain components such as asphalt streets and roofing should be inspected on a regular schedule by a licensed professional. At a minimum, roofing components should have a complete inspection in the spring and fall, but no less frequently then once a year. Asphalt surfaces should be inspected with the monthly inspection of the property. An inspection of the asphalt by a licensed and qualified asphalt professional should be performed annually. Roofs should be inspected by a licensed and qualified roofing professional at least annually prior to the rainy season. Written reports should be kept of all maintenance inspections.

#### **General Comments on Components**

Existing Components vs. Additions – Per Nevada state legislation (NRS 116), reserve funds are only to be used for the long term repair, replacement and restoration of existing common elements. Any assets that do not already exist and are to be added (for example the addition of a second swimming pool or adding a clubhouse where none existed previously), must be provided for out of non-reserve funds. Once the expenditures are approved and the component is added to the common element inventory, the component can be placed in the reserve budget for long term maintenance funding (if necessary).

Components of low cost - Even though their life expectancy may be longer than one year and less than thirty, some components may not be included in the reserve budget. Components typically under \$750-\$1000 total dollars fall into this category unless there is sufficient quantity of the component to cause a larger expenditure and the life expectancies are the same and predictable. It is expected that the cost of these components, if not included in the reserve budget, will be provided for in the operating contingency or maintenance line items. Standard size pool pumps are a prime example. Many developments include a pool and spa. Often there is more than one pool area. In these situations, there may be numerous pumps. The total cost could be in the thousands for replacement. However, we normally do not fund for these components on a one or two quantity basis, due to the fact that these components fail unpredictably and are repaired or replaced when they fail. A good pool company can repair the pump, at a much lower cost to the association, as long as it is feasible. Keeping a spare pump on hand is a good idea.

<u>Components included in the report but not funded</u> – Often there are components which are included in the report, yet not funded. These components are included only to account for components which will require maintenance or replacement, yet may not be of substantial cost to include in the study.

#### Items not included in the Reserve Study -

Reserve components must meet the following criteria to be included in the reserve study.

1. Must have a definable life of less than 30 years.

# **South Shores Community Association**

### **Executive Summary (Con't)**

- 2. Must be quantifiable (measureable)
- 3. Must be able to establish standard cost estimates.
- 4. Must not be an annual cost item.

Typical components that fall in to these categories are:

- 1. In wall or underground plumbing, fittings and valves, electrical wiring, electrical mains,
- 2. Electrical meters, breaker panels,
- 3. Communication lines and junction boxes,
- 4. Mechanical systems and equipment which are inaccessible.
- 5. Sewers, water mains, storm sewers
- 6. Fire hydrants

Any of these types of components, if the property of the association (and not owned and maintained by a public entity), are items that fall in to one or more of the above criteria and are not included in the reserve analysis. However, as communities age, funding <u>may</u> be required or desired for periodic repairs/replacements to one or more of these items. ARS strongly recommends that an association with possible responsibility for any of these types of components have a licensed professional engineer inspect and make any recommendations for future maintenance (including future funding) of these components. Projecting future maintenance requirements for these types of components can only be done by a licensed professional.

<u>Landscaping Softscape Elements</u> - Landscape softscape (*trees, shrubs, bushes, ground cover, etc*) is a common area asset, and as such, requires maintenance repair and replacement as necessary. A separate budget allocation may or not have been provided, based upon the overall quantity, type, and level of landscaping throughout the community. Since it is difficult to determine how much money will actually be required, on a periodic basis, to "renovate" the grounds landscaping, ARS will create an initial estimate purely based upon the amount and level of landscaping. If none has been provided, it is assumed that provisions will be made in the annual operating budget for this component. The actual expense and maintenance history, when available, will help the board refine this budget item over time. The board should work with their landscaper to develop a long term maintenance plan for the landscaping and incorporate this information into the reserve study in a future update.

<u>Condition Statements</u> - Where no "Condition" statement is made, it should be assumed that the condition of the component is good at the time of the ARS site survey. A condition of "Good" means that the component is either at the beginning of its life or is in a normal condition state considering its estimated remaining life <u>and</u> shows no obvious or apparent signs of expedited aging or deterioration. No operational checks or intrusive site surveys are performed on any components. <u>No condition statements will be made</u> on components that are aging "normally" according to conditions and expected life expectancies. Condition statements <u>will only be made</u> on common area elements that appear to be lacking in maintenance and/or appear to be aging prematurely according to normal conditions and life expectancies.

Life Expectancy of Components – Life expectancies of components are based upon those common in the industry and in the geographic area of the study. When requested to use life expectancies other than those standard for the component or in the geographic area, it will be noted in the report. ARS may or may not state that it agrees or disagrees with the request. As an example, the typical life expectancy for residential asphalt pavement, as utilized in the reserve study industry, in the southwest is 20 to 25 years. While it is unclear what type of major maintenance may be required at that end of the 20 to 25 year timeframe, it is generally assumed, based upon many years of experience and observation by industry experts, that some level of major maintenance is likely to be required. This may mean repairing damaged sections and applying a new slurry surface or it may mean repairs and an overlay or it may mean total replacement of the pavement. Which action is necessary will depend on how well the pavement was originally installed, how well it was maintained, the environmental conditions during the life of the pavement and other conditions within the development.

ARS will generally use 20 to 25 years as the life expectancy of asphalt, however, if it determines that an association has a well planned maintenance program and is funding and following that program, a life expectancy greater than 20 to 25 years may be used. Generally this will be 25 to 30 years. Anything over 25 years, if requested by the client or its agent, must be requested in writing. ARS will note in the report that the client has requested the Life Expectancy be extended.

# **South Shores Community Association**

### **Executive Summary (Con't)**

#### Changes to the Initial Report

Requests for changes to the initial report must be submitted to ARS in writing. No verbal changes will be incorporated. ARS will make notation in the report for any changes it may disagree with and may feel are material to the outcome of the report.

#### **IMPORTANT TO NOTE**

As stated in earlier disclosures, it is assumed, for the purposes of this report, that all components have been installed properly, that no construction defects exist and all components are operational unless otherwise noted based upon information provided by the client.

It is assumed that all components will be maintained properly and at proper intervals, as dictated by the component manufacturer, the developer of the community, accepted industry standards, maintenance professionals or any other qualified individual.

The Board of Directors is responsible for reviewing the initial reserve report and all assumptions and parameters found on the Executive Summary Page as well as all listed Common Area Components and generic use patterns, etc. The Board is expected to provide feedback to the preparer if changes appear necessary in any of these areas based on their requirement by Nevada Law to review the study annually.

#### **Reserve Study Updates**

Your Reserve Study should be updated on an annual basis in order to ensure that condition changes in common elements, replacements and financial variations are updated. Waiting more than one to two years to update the study is not advised, particularly for larger associations.

#### **Disclosure Information**

The Consultant certifies that:

- 1) <u>General</u>: Consultant has no other involvement with association which could result in actual or perceived conflicts of interest.
- 2) Type of Study: If this is a "Full Study," component inventories were developed by actual field inventory and representative sampling where accessibility of components is possible and reasonable. If an inventory was provided by the client, this is so noted. Component conditional assessments were developed by actual field observation (where possible, uninhibited and practical) and representative sampling. No invasive or destructive investigation is performed to determine condition. If this is an "Update w/Site Visit", the prior reserve study inventory is used and updated based upon information provided by the client, a site maintenance survey and relevant cost changes. If this is an "Update wo/Site Visit", no site work is performed, the prior inventory is updated with relevant cost changes and information supplied by the client.
- 3) <u>Inspection vs. Site Survey</u>: The Consultant is not obligated to perform any in-depth inspection or investigation to determine hidden defects or problems that may exist beyond the scope of this report. Should the client feel that problems of this nature exist in any component, it is the obligation and duty of the client to secure the services of an expert in that field to determine the extent of any deficiency that may exist. The "on-site Inspection", as discussed throughout this and other ARS documents, is defined as a Reserve Component Inventory and Visible Survey (of maintenance condition) of that inventory, as defined within this document.
- 4) Reliance on Client Data: Consultant does rely on the Board of Directors and other experts for gathering certain information not available or accessible to Consultant or where more readily acquired from another source.
- 5) Component Costing: Component costing is obtained from industry pricing publications such as the Craftsman National Construction Estimator, RSMeans, Marshall & Swift (or similar publication), from manufacturer pricing catalogs, from actual contractor quotations and from experiential data. Current regional versions are maintained of any source utilized. No guarantees, implied or otherwise, are given regarding present costs, future costs or life expectancy predictions. It is important to understand that all costs change annually, if not more often. This is why it is very important to update a reserve study on a regular basis, more frequently than required by NRS 116. Associa-

# **South Shores Community Association**

### **Executive Summary (Con't)**

tions with streets, buildings, large recreations facilities, etc. should update annually in order to minimize the impact of cost changes (which equate to assessment increases) realized in each update.

- 6) Not Reliant on Previous Studies: This report is not reliant upon the data from any previous reserve studies unless the study is an update of a previous study ARS prepared or is noted in the report.
- 7) <u>Completeness</u>: There are no material issues known to consultant at this time that would cause a distortion of the association's situation.
- 8) <u>Scope</u>: Information provided by the official representatives of the association regarding financial, physical, quantity, or historical issues will be deemed reliable by the consultant. The reserve study will be a reflection of information provided to the consultant and assembled for the association's use, not for the purpose of performing an audit, quality/forensic analysis, or background checks of historical records.
- 9) Reserve Balance: The actual or projected total reserve balance presented in the reserve study is based upon information provided and was not audited.
- 10) Reserve Projects: For reserve study updates w/site visit and reserve study updates wo/site visit levels of service, the client is considered to have deemed previously developed component quantities as accurate and reliable. Information provided by the client about reserve projects will be considered reliable. Any on-site survey should not be considered a project audit or quality inspection.
- 11) <u>Insurance</u>: The preparer has obtained current liability and/or other insurance or bonding as required by state or local statutes.

### **Preparer Qualifications**

Advanced Reserve Solutions, Inc. provides over a decade of combined reserve consulting and other related experience which has well equipped ARS to provide superior analysis and quality service to our clients through a network of resident consultants in California, Nevada and multiple other states. This strength and experience has enabled ARS to serve thousands of unique clients across the US. ARS Consultants have prepared over 2500 reserve studies in close to 20 years of combined experience.

Advanced Reserve Solutions, Inc. serves all types of common interest real estate developments and a wide variety of other for-profit and not-for-profit entities. As of March 2000, all ARS Reserve Consultants hold the CAI Reserve Specialist designation (RS). ARS Reserve Studies meet and exceed Nevada Statute requirements.

ARS business is strictly Reserve Solutions. We are not involved in other unrelated fields such as the business of construction defect investigation, or consulting. We believe that providing Reserve Solutions is a demanding specialty in itself and requires focus and purpose. As a result of that belief, we are certain that you will find the newly updated ARS Reserve Study to be the leading product in the industry that provides the client with a clear, concise and easy to understand picture of the development's component and funding needs.

Mr. Barry was awarded the national CAI Reserve Specialist designation (RS) in March of 2000 and held the AMS® (Association Management Specialist) and PCAM® (Professional Community Association Manager) designations since 1996. He is Nevada RSS (Reserve Study Specialist) permit holder No. 0003.

Mr. Barry has been providing services to the community association industry for over 20 years. Mr. Barry has been a working manager and co-owner of a successful Northern California Community Association Management Company and has served associations for many years in various supporting positions (including board and executive positions). Mr. Barry has a broad knowledge of association board management and maintenance responsibilities, and the maintenance needs of association common elements. Over the past 20 years, Mr. Barry has written numerous articles for community association industry publications and presented seminars at numerous industry events.

Mr. Barry is currently a faculty member for the Nevada Community Association Manager Certification Course and has been a regular presenter at the Nevada State Ombudsman Training Seminars for Board Members. Mr. Barry has also been a member of the national faculty for CAI (the Community Associations Institute.) A local Nevada firm, Advanced

# **South Shores Community Association**

**Executive Summary (Con't)** 

Reserve Solutions of Nevada is committed to providing quality solutions to Common Interest Communities, Managers and Developers.

# **South Shores Community Association**

### Membership Disclosure Summary Sorted by Category

Major Reserve Components	Current Cost	Remaining Life Range	Useful Life Range
010 Streets	\$10,000	4	5
020 Painting	\$66,927	3-4	5-10
030 Fencing	\$27,702	14	20
040 Fencing	\$36,000	23	25
040 Signage	\$20,229	9	15
050 Lighting	\$3,600	7	12
060 Walls	\$31,835	4	5
100 Landscape	\$182,520	1-6	5-13
Contingency	n.a.	n.a.	n.a.
Total	\$378,812	1-23	5-25

This report page meets the requirements of NRS 116 and any other statute disclosure requirents for Nevada Reserve Providers. This page should be provided to the homeowners at budget time as an integral part of the operating and reserve budget package.

This reserve report was prepared by Advanced Reserve Solutions, Nevada. The preparer was awarded the national CAI Reserve Specialist designation (RS) in March of 2000 and held the AMS (Association Management Specialist) and PCAM (Professional Community Association Manager) designations since 1996. He is Nevada RSS (Reserve Study Specialist) permit holder No. 0003 and has over 15 years experience in the prepartion of reserve studies for common interest and commercial communities. The Preparer creates and teaches maintenance and reserve study classes for CID manager license candidates in the State of Nevada and has, in the past, lectured on maintenance and reserves for the State of Nevada Ombudsman's Office.

Type of Study is ... 5 Year Update (Full, Update with Site Visit, or Update w/o Site Visit)

The Method of Funding utilized for projecting future funding is .... Threshold (100%) (Component (Full Funding), Directed Cash Flow (Threshold), or Cash Flow (Baseline))

This report was produced in 2014 The data in this report was only current in the year the report was produced.

# **South Shores Community Association**

# **Calculation of Percent Funded**

**Sorted by Category** 

	Remaining Life	Useful Life	Current Cost	Theoretically Ideal Balance
010 Streets				
Concrete - Funded	4	5	\$10,000.00	\$2,000.00
Sub Total	4	5	\$10,000.00	\$2,000.00
020 Painting				
Painting - Perimeter Stucco Walls	4	10	\$62,390.00	\$37,434.00
Painting - Wrought Iron	3	5	\$4,537.00	\$1,814.80
Sub Total	3-4	5-10	\$66,927.00	\$39,248.80
030 Fencing			<b>*</b>	<b>*</b> ***********************************
Fencing - Wrought Iron	14	20	\$27,701.78	\$8,310.53
Sub Total	14	20	\$27,701.78	\$8,310.53
040 Fencing	00	0.5	<b>#</b> 00.000.00	Фо ооо оо
Walls - Block, Stone Veneer	23	25	\$36,000.00	\$2,880.00
Sub Total	23	25	\$36,000.00	\$2,880.00
040 Signage	0	45	¢20,220,50	<b>CO 004 40</b>
Signage - Community Signs	9	15	\$20,228.50	\$8,091.40
Sub Total	9	15	\$20,228.50	\$8,091.40
050 Lighting Lighting - Landscape, Monument	7	12	\$3,600.00	\$1,500.00
Sub Total	7	12	\$3,600.00	\$1,500.00
	•		φο,σσοισσ	<b>ψ1,000.00</b>
<u>060 Walls</u> Perimeter Walls - Repairs	4	5	\$31,834.80	\$6,366.96
Sub Total	4	5	\$31,834.80	\$6,366.96
100 Landscape				
Irrigation - Backflow Devices	5	5	\$5,400.00	\$0.00
Landscape - Ground Cover, Crushed Stone	6	10	\$18,000.00	\$7,200.00
Landscape - Irrigation Controllers	4	13	\$34,120.00	\$23,621.54
Landscape - Irrigation Renovation	1	10	\$50,000.00	\$45,000.00
Landscape - Periodic Tree Maint & Rplcmnt	5	5	\$25,000.00	\$0.00
Landscape - Refurbish/Renovate	3	7	\$50,000.00	\$28,571.43
Sub Total	1-6	5-13	\$182,520.00	\$104,392.97

# **South Shores Community Association**

# Calculation of Percent Funded Sorted by Category

	Remaining Life	Useful Life	Current Cost	Theoretically Ideal Balance
Contingency	n.a.	n.a.	n.a.	\$8,639.53
Total Anticipated Reserve Balance Percent Funded	1-23	5-25	\$378,812.08	\$181,430.19 \$219,500.00 120.98%

# **South Shores Community Association**

# **Annual Expenditure Detail**

# **Sorted by Description**

2015 Fiscal Year	
Landscape - Irrigation Renovation	\$51,250.00
Sub Total	\$51,250.00
2017 Fiscal Year	
Landscape - Refurbish/Renovate	\$53,844.53
Painting - Wrought Iron	\$4,885.85
Sub Total	\$58,730.38
2018 Fiscal Year	
Concrete - Funded	\$11,038.13
Landscape - Irrigation Controllers	\$37,662.10
Painting - Perimeter Stucco Walls	\$68,866.89
Perimeter Walls - Repairs	\$35,139.66
Sub Total	\$152,706.77
2019 Fiscal Year	
Irrigation - Backflow Devices	\$6,109.60
Landscape - Periodic Tree Maint & Rplcmnt	\$28,285.21
Sub Total	\$34,394.81
2020 Fiscal Year	
Landscape - Ground Cover, Crushed Stone	\$20,874.48
Sub Total	\$20,874.48
2021 Fiscal Year	
Lighting - Landscape, Monument	\$4,279.27
Sub Total	\$4,279.27
2022 Fiscal Year	
Landscape - Refurbish/Renovate	\$60,920.14
Painting - Wrought Iron	\$5,527.89
Sub Total	\$66,448.04
2023 Fiscal Year	
Concrete - Funded	\$12,488.63
Signage - Community Signs	\$25,262.62
Sub Total	\$37,751.25
2024 Fiscal Year	
Irrigation - Backflow Devices	\$6,912.46
Landscape - Periodic Tree Maint & Rplcmnt	\$32,002.11

# **South Shores Community Association**

# **Annual Expenditure Detail**

# **Sorted by Description**

Sub Total	\$38,914.57
2025 Fiscal Year	
Landscape - Irrigation Renovation	\$65,604.33
Sub Total	\$65,604.33
2026 Fiscal Year	
Painting - Perimeter Stucco Walls	\$83,907.61
Perimeter Walls - Repairs	\$42,814.27
Sub Total	\$126,721.88
2027 Fiscal Year	
Landscape - Refurbish/Renovate	\$68,925.55
Painting - Wrought Iron	\$6,254.30
Sub Total	\$75,179.86
2028 Fiscal Year	
Concrete - Funded	\$14,129.74
Fencing - Wrought Iron	\$39,141.89
Landscape - Irrigation Controllers	\$48,210.67
Sub Total	\$101,482.29
2029 Fiscal Year	
Irrigation - Backflow Devices	\$7,820.81
Landscape - Periodic Tree Maint & Rplcmnt	\$36,207.45
Sub Total	\$44,028.26
2030 Fiscal Year	
Landscape - Ground Cover, Crushed Stone	\$26,721.10
Sub Total	\$26,721.10
2032 Fiscal Year	
Landscape - Refurbish/Renovate	\$77,982.94
Painting - Wrought Iron	\$7,076.17
Sub Total	\$85,059.11
2033 Fiscal Year	
Concrete - Funded	\$15,986.50
Lighting - Landscape, Monument	\$5,755.14
Sub Total	\$21,741.64

# **South Shores Community Association**

# **Annual Expenditure Detail**

# **Sorted by Description**

2034 Fiscal Year	
Irrigation - Backflow Devices	\$8,848.53
Landscape - Periodic Tree Maint & Rplcmnt	\$40,965.41
Painting - Perimeter Stucco Walls	\$102,233.28
Perimeter Walls - Repairs	\$52,165.03
Sub Total	\$204,212.25
2035 Fiscal Year	
Landscape - Irrigation Renovation	\$83,979.09
Sub Total	\$83,979.09
2037 Fiscal Year	
Landscape - Refurbish/Renovate	\$88,230.53
Painting - Wrought Iron	\$8,006.04
Walls - Block, Stone Veneer	\$63,525.98
Sub Total	\$159,762.56
2038 Fiscal Year	
Concrete - Funded	\$18,087.26
Landscape - Irrigation Controllers	\$61,713.73
Signage - Community Signs	\$36,587.81
Sub Total	\$116,388.80
2039 Fiscal Year	
Irrigation - Backflow Devices	\$10,011.30
Landscape - Periodic Tree Maint & Rplcmnt	\$46,348.60
Sub Total	\$56,359.90
2040 Fiscal Year	
Landscape - Ground Cover, Crushed Stone	\$34,205.27
Sub Total	\$34,205.27
2042 Fiscal Year	
Landscape - Refurbish/Renovate	\$99,824.75
Painting - Perimeter Stucco Walls	\$124,561.32
Painting - Wrought Iron	\$9,058.10
Perimeter Walls - Repairs	\$63,558.02
Sub Total	\$297,002.19
2043 Fiscal Year	
Concrete - Funded	\$20,464.07

# **South Shores Community Association**

# **Annual Expenditure Detail Sorted by Description**

Sub Total	\$20,464.07

# **South Shores Community Association**

### **Projections**

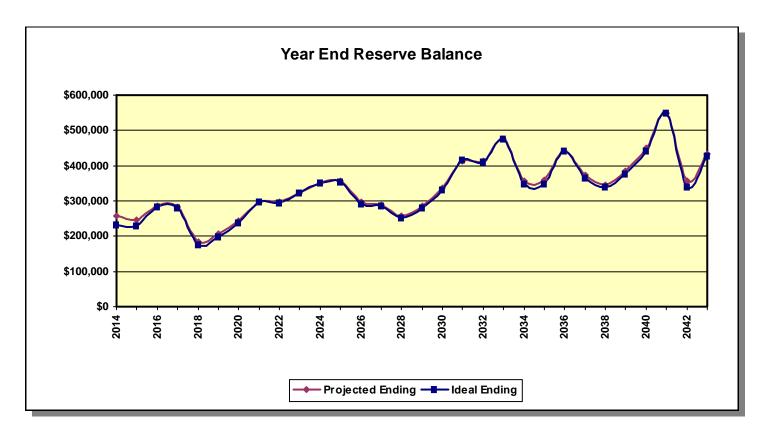
### **Threshold Calculation Method**

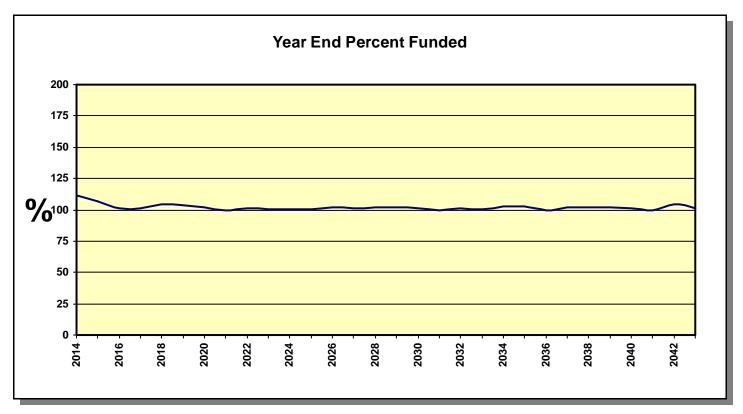
Fiscal Year	Beginning Balance	Member Contribution	Interest Contribution	Expenditures	Ending Balance	Theoretically Ideal Ending Balance	Percent Funded
2014	\$219,500	\$36,000	\$2,490	\$0	\$257,990	\$231,851	111%
2015	\$257,990	\$36,000	\$2,355	\$51,250	\$245,095	\$229,522	107%
2016	\$245,095	\$39,131	\$2,775	\$0	\$287,000	\$283,469	101%
2017	\$287,000	\$51,384	\$2,656	\$58,730	\$282,310	\$280,072	101%
2018	\$282,310	\$53,280	\$1,625	\$152,707	\$184,508	\$176,718	104%
2019	\$184,508	\$54,210	\$1,845	\$34,395	\$206,168	\$199,463	103%
2020	\$206,168	\$56,194	\$2,226	\$20,874	\$243,714	\$238,712	102%
2021	\$243,714	\$55,590	\$2,795	\$4,279	\$297,820	\$298,221	100%
2022	\$297,820	\$62,483	\$2,743	\$66,448	\$296,598	\$293,762	101%
2023	\$296,598	\$60,952	\$3,025	\$37,751	\$322,824	\$321,567	100%
2024	\$322,824	\$64,305	\$3,306	\$38,915	\$351,520	\$350,342	100%
2025	\$351,520	\$66,012	\$3,335	\$65,604	\$355,263	\$352,677	101%
2026	\$355,263	\$65,821	\$2,729	\$126,722	\$297,091	\$290,897	102%
2027	\$297,091	\$63,835	\$2,649	\$75,180	\$288,396	\$284,690	101%
2028	\$288,396	\$67,851	\$2,300	\$101,482	\$257,063	\$251,705	102%
2029	\$257,063	\$71,357	\$2,592	\$44,028	\$286,984	\$281,458	102%
2030	\$286,984	\$74,043	\$3,103	\$26,721	\$337,409	\$332,353	102%
2031	\$337,409	\$73,075	\$3,913	\$0	\$414,396	\$415,095	100%
2032	\$414,396	\$80,739	\$3,864	\$85,059	\$413,941	\$410,221	101%
2033	\$413,941	\$78,706	\$4,518	\$21,742	\$475,423	\$475,278	100%
2034	\$475,423	\$83,434	\$3,264	\$204,212	\$357,909	\$347,532	103%
2035	\$357,909	\$81,602	\$3,284	\$83,979	\$358,816	\$347,998	103%
2036	\$358,816	\$77,519	\$4,160	\$0	\$440,495	\$440,911	100%
2037	\$440,495	\$90,487	\$3,399	\$159,763	\$374,618	\$366,309	102%
2038	\$374,618	\$83,748	\$3,129	\$116,389	\$345,105	\$338,680	102%
2039	\$345,105	\$91,731	\$3,489	\$56,360	\$383,966	\$377,179	102%
2040	\$383,966	\$95,235	\$4,150	\$34,205	\$449,145	\$442,751	101%
2041	\$449,145	\$94,121	\$5,193	\$0	\$548,460	\$549,100	100%
2042	\$548,460	\$102,214	\$3,146	\$297,002	\$356,818	\$340,841	105%
2043	\$356,818	\$91,319	\$3,990	\$20,464	\$431,662	\$427,442	101%

NOTE: In some cases, the projected Ending Balance may exceed the Theoretically Ideal Ending Balance in years following high Expenditures. This is a result of the provision for contingency in this analysis, which in these projections is never expended. The contingency is continually adjusted according to need and any excess is redistributed among all components included.

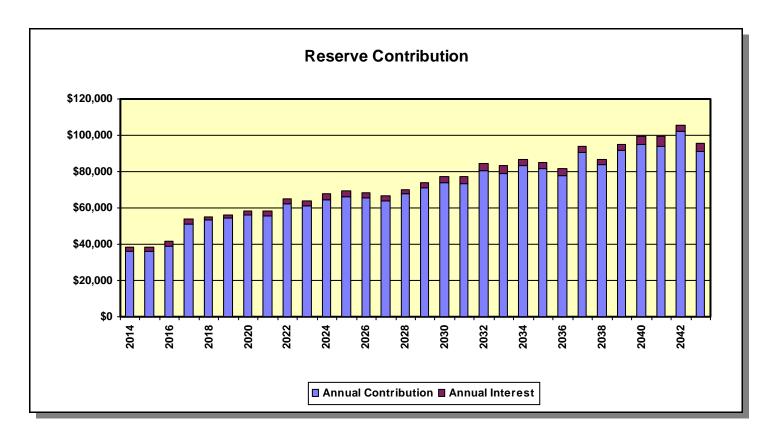
# **Projection Charts**

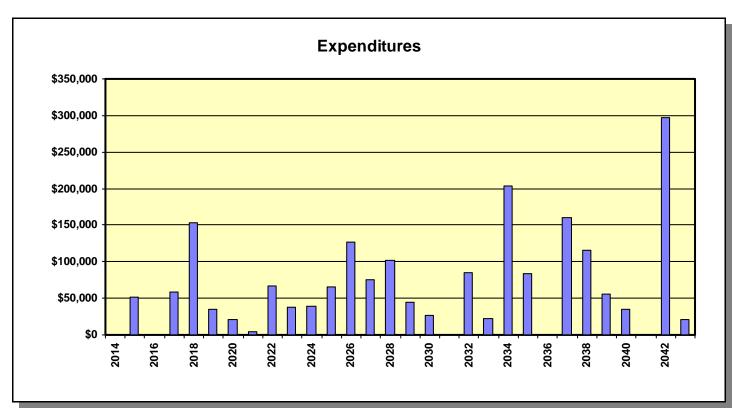
**Threshold Calculation Method** 





**Projection Charts Threshold Calculation Method** 





# **Component Detail**

# **Sorted by Category**

(	C	OI	n	CI	e	te	-	F	u	n	d	е	d	

Category	010 Streets	Quantity	1 total
		Unit Cost	\$10,000.000
		% of Replacement	100.00%
		Current Cost	\$10,000.00
Placed In Service	01/13	Future Cost	\$11,038.13
Useful Life	5		
Remaining Life	4		
Replacement Year	2018		

#### Comments:



2014 - We have introduced a funding component for concrete sidewalks as it appears that the association is or may be responsible for some or all of the perimeter sidewalks along the perimeters of the property.

The board is investigating this as there is conflicting information which implies that the City/County may have responsibility. And this has been the opinion presented to ARS in the past.

13

## **Component Detail**

**Sorted by Category** 

### **Painting - Perimeter Stucco Walls**

<u> </u>			
Category	020 Painting	Quantity	1 total
		Unit Cost	\$62,390.000
		% of Replacement	100.00%
		Current Cost	\$62,390.00
Placed In Service	01/08	Future Cost	\$68,866.89
Useful Life	8		
Adjustment	+2		
Remaining Life	4		
Replacement Year	2018		

### Comments:



2014 - The 2014 numbers are revised as a result of new measurements. The sf measurements below were originally made by ARS.

2009 - This is for the painting the exterior side of the perimeter stucco walls. According to the client, most of the walls were painted when the signs were replaced. Approx date 1/1/08.

Rampart - 1100lf, Softwinds - 2776lf, Mariner (west) - 2571lf, Mariner & Regatta (east) - 2640lf,

Lake Mead - 4455lf, Harbor Island (west) - 1756lf, Harbor Island (west) - 2388lf,

Total wall length approximately 17,686lf. + certain interior walls - 3600sf

Total SF approximately 17,686lf x 4.5' (avg ht) = 79,587sf. plus 3600sf = 83,187sf. It appears that in 2008 a higher quality paint was applied to the walls. The cost estimate reflects the use of a higher quality 100% acrylic.

## **Component Detail**

**Sorted by Category** 

### Painting - Wrought Iron

Category	020 Painting	Quantity	1 total
		Unit Cost	\$4,537.000
		% of Replacement	100.00%
		Current Cost	\$4,537.00
Placed In Service	01/12	Future Cost	\$4,885.85
Useful Life	5		
Remaining Life	3		
Replacement Year	2017		

### Comments:



2014 - Fencing is in need of rust treatment and painting. A section of fencing atop a block wall surrounding a small greenbelt area at the intersection of Lady Lake and Fairvilla was painted in 2012. It appears that this fencing, due to deferred maintenance, may need some repair and extensive rust removal when painted.

It is assumed, with future painting, that deferred maintenance will not be an issue and normal routine painting cost estimates will be sufficient.

1	misc repair and preparation (50%)	@	\$907.00	=	\$907.00
1,420	sf - Pueblo Vista	@	\$1.50	=	\$2,130.00
200	sf - Waterfall & Lady Lake	@	\$1.50	=	\$300.00
800	sf - Lady Lake and Fairvilla	@	\$1.50	=	\$1,200.00
			TOTAL	=	\$4,537.00

General Wrought Iron Fencing Maintenance Note: To ensure that wrought iron achieves its full useful life, it should be properly maintained. This type of fencing, gates, railings, etc. requires attentive maintenance in order to prolong its life. Bushes and shrubs should be kept well clear of fencing so as to allow fencing to dry and remain dry. Shrubs and bushes growing into and touching fencing will expedite deterioration. Sprinklers continually spraying on fencing will

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## **South Shores Community Association**

**Component Detail Sorted by Category** 

expedite rust. Fencing should also be kept above ground and ground coverings. Posts should be installed in capped concrete well above ground level so as to prevent pooling or standing water around the metal post.

## **Component Detail**

### **Sorted by Category**

	Fencing	- Wrou	ght Iron
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Category	030 Fencing	Quantity	1 total
		Unit Cost	\$27,701.779
		% of Replacement	100.00%
		Current Cost	\$27,701.78
Placed In Service	01/08	Future Cost	\$39,141.89
Useful Life	20		
Remaining Life	14		
Replacement Year	2028		

### Comments:



2014 - Some of the fencing is in need of rust treatment and painting. The section located in the circle at Hunt Club and Millhopper was observed to need painting. This is the 5 ft. wrought iron fencing located at the drainage easement on Mariner Drive. Additional fencing has been maintained by the association on Pueblo Vista.

General Wrought Iron Fencing Maintenance Note: To ensure that wrought iron achieves its full useful life, it should be properly maintained. This type of fencing, gates, railings, etc. requires attentive maintenance in order to prolong its life. Bushes and shrubs should be kept well clear of fencing so as to allow fencing to dry and remain dry. Shrubs and bushes growing into and touching fencing will expedite deterioration. Sprinklers continually spraying on fencing will expedite rust. Fencing should also be kept above ground and ground coverings. Posts should be installed in capped concrete well above ground level so as to prevent pooling or standing water around the metal post.

320	- If of 2.5' (est) fencing, Lady Lake	@	\$29.37	=	\$9,397.09
568	- If of 2.5' (est) fencing, Pueblo Vista	@	\$29.37	=	\$16,679.83
40	- lin. ft. of 5' fencing, Waterfall & LL	@	\$40.62	=	\$1,624.86
			TOTAL	=	\$27,701,78

## **Component Detail Sorted by Category**

Walls - Block, Stone Veneer					
Category	040 Fencing	Quantity	1 total		
		Unit Cost	\$36,000.000		
		% of Replacement	100.00%		
		Current Cost	\$36,000.00		
Placed In Service	01/12	Future Cost	\$63,525.98		
Useful Life	25				

23

2037

### Comments:

Remaining Life

Replacement Year



2014 - In 2012 stone veneer was installed on a number of block wall columns at a total cost of \$36,000.

Periodic repairs are likely to these surfaces which may simply include replacement of missing blocks. Minor repairs should be charged against the operating account.

## **Component Detail Sorted by Category**

## Signage - Community Signs

Category	040 Signage	Quantity	1 total
		Unit Cost	\$20,228.500
		% of Replacement	100.00%
		Current Cost	\$20,228.50
Placed In Service	01/08	Future Cost	\$25,262.62
Useful Life	15		
Remaining Life	9		
Replacement Year	2023		

### Comments:



These are the various signs mounted on the perimeter stucco walls that identify the community and the individual neighborhoods. Cost for metal letter signage is for letters only.

2014 - We observed that some of the logos to the left of the lettering appear to be failing. Costs adjusted for inflation.

2009 - Based upon information provided by the client, renovation and/or replacement of the various community identity signage was completed approximately 1.5 years ago. We will use 01.01.08 as an approximate placed in service date.

66	metal letters - South Shores	@	\$82.50	=	\$5,445.00
73	metal letters - community signage	@	\$82.50	=	\$6,022.50
2	ceramic tile signs - Isla Vista	@	\$1,375.00	=	\$2,750.00
12	logos installed at community signs	@	\$220.00	=	\$2,640.00
1	installation, tax, misc chgs 20%	@	\$3,371.00	=	\$3,371.00
			TOTAL	=	\$20,228.50

## **Component Detail Sorted by Category**

## Lighting - Landscape, Monument

	, ,		
Category	050 Lighting	Quantity	1 total
		Unit Cost	\$3,600.000
		% of Replacement	100.00%
		Current Cost	\$3,600.00
Placed In Service	01/09	Future Cost	\$4,279.27
Useful Life	12		
Remaining Life	7		
Replacement Year	2021		

### Comments:



2013 - Since the last study, new lighting has been installed at the monument sign on the corner of Lake Mead and Rampart. The total cost of the new install was quoted at \$6000. However, as this cost included new construction and installation fees, we have only budgeted estimates for the lighting fixtures and misc associated costs which may exist.

6	100 watt MH well lights	@	\$350.00	=	\$2,100.00
2	CPEL (LED) flood lights	@	\$250.00	=	\$500.00
1	misc power, clock, wiring	@	\$1,000.00	=	\$1,000.00
			TOTAL		¢2 600 00

## **Component Detail**

**Sorted by Category** 

### **Perimeter Walls - Repairs**

· crimeter trails	- ropuii o		
Category	060 Walls	Quantity	79,587 sq. ft.
		Unit Cost	\$10.000
		% of Replacement	4.00%
		Current Cost	\$31,834.80
Placed In Service	01/13	Future Cost	\$35,139.66
Useful Life	8		
Adjustment	-3		
Remaining Life	4		
Replacement Year	2018		

### Comments:



2014 - The perimeter wall exterior appears in good condition based upon a simple visual survey. The 2014 numbers are revised as a result of new measurements. \$21K was spent in 2013 on wall repairs.

2009 - This is for periodic repairs to the exterior surface of the perimeter stucco walls. The cycle for this component has been adjusted to match the paint cycle.

Rampart - 1100lf,
Softwinds - 2776lf,
Mariner (west) - 2571lf,
Mariner & Regatta (east) - 2640lf,
Lake Mead - 4455lf,
Harbor Island (west) - 1756lf,
Harbor Island (west) - 2388lf,
Total wall length approximately 17,686lf.
Total SF approximately 17,686lf x 4.5' (avg ht) = 79,587sf.

## **Component Detail Sorted by Category**

## **Irrigation - Backflow Devices**

irigation Basic	11011 B011000		
Category	100 Landscape	Quantity	1 total
		Unit Cost	\$5,400.000
		% of Replacement	100.00%
		Current Cost	\$5,400.00
Placed In Service	01/14	Future Cost	\$6,109.60
Useful Life	5		
Remaining Life	5		
Replacement Year	2019		

### Comments:



2014 - A new irrigation inventory provided by the client lists a count of 6 backflows. We have added a funding allocation for the backflows.

These devices require an annual inspection and should be repaired "as needed," thus, we have provided an allocation for the periorid replacement of these units. Routine inspections and repairs should be provided for in the annual operating landscape budget.

6	backflow devices	@	\$900.00	=	\$5,400.00
			TOTAL	=	\$5,400.00

## **Component Detail**

**Sorted by Category** 

### Landscape - Ground Cover, Crushed Stone

-	·		
Category	100 Landscape	Quantity	360 cubic yard
		Unit Cost	\$50.000
		% of Replacement	100.00%
		Current Cost	\$18,000.00
Placed In Service	01/10	Future Cost	\$20,874.48
Useful Life	10		
Remaining Life	6		
Replacement Year	2020		

### Comments:



2014 - We adjusted the life cycle for this component to align with the Landscape Renovation component. There is extensive perimeter landscaping throughout the perimeter areas of the community. Much of the original turf has been removed and replaced with desertscape. The ground covering used with this type of landscaping is typically crushed stone. We estimate 70% coverage (the remaining being plant material).

Rampart - 1100lf, 10'deep, desertscape, & plantings Softwinds - 2776lf, 10' desertscape, & plantings Mariner (west) - 2571lf, turf & plantings Mariner & Regatta (east) - 2640lf, turf & plantings Lake Mead - 4455lf, 8'-10' desertscape, 4' sidewalk, & plantings Harbor Island (west) - 1756lf, turf & plantings Harbor Island (west) - 2388lf, sidewalk, turf & plantings Total landscaped area approximately 176,860 sf.

Total desertscape area approximately 83,310 sf. This cost is for typical .5" - 1.0" crushed stone used for landscape groundcover. The cost is per cubic yard. One cubic yard covers 162 sf at 2" depth.

## **Component Detail**

**Sorted by Category** 

### Landscape - Irrigation Controllers

Category	100 Landscape	Quantity	1 total
		Unit Cost	\$34,120.000
		% of Replacement	100.00%
		Current Cost	\$34,120.00
Placed In Service	01/05	Future Cost	\$37,662.10
Useful Life	10		
Adjustment	+3		
Remaining Life	4		
Replacement Year	2018		

### Comments:



2014 - A new inventory has been provided by the association landscape providing us with an accurate inventory of clocks. The condition of all clocks is noted as FAIR. We observed that many of the solar controllerss have badly clouded lense covers.

2009 - These are the solar irrigation controllers located throughout the community. We inventoried 20 locations. The actual date this component was placed into service is not available. For budgeting purposes, this date has been estimated based on its condition at our 2005 site visit.

We have adusted the placed in service date assuming that many of the controllers were replaced during the zeroscape conversion.

1	installation & misc costs (15%)	@	\$4,450.00	=	\$4,450.00
6	Leit 8000 - 12 station	@	\$1,680.00	=	\$10,080.00
12	Leit 4000 - 7 station	@	\$1,520.00	=	\$18,240.00
1	Irritrol - 1 station	@	\$450.00	=	\$450.00
2	Rainbird	@	\$450.00	=	\$900.00
			TOTAL	=	\$34,120.00

## **Component Detail**

**Sorted by Category** 

Landscape - Irrigation Renovation				
Category	100 Landscape	Quantity	1 total	
		Unit Cost	\$50,000.000	
		% of Replacement	100.00%	
		Current Cost	\$50,000.00	
Placed In Service	01/05	Future Cost	\$51,250.00	
Useful Life	10			

2015

#### Comments:

Remaining Life Replacement Year



2014 - This component has been added this year at the request of the client. Since the community is approaching 25 years, adding an irrigation system renovation component makes sense. We would suggest, however, that the association engage a landscape contractor to consult on this subject and help the association develop a plan and budget so that the reserve budget reflects an actual estimate. The cost of renovating an irrigation system for a property the size of South Shores can vary considerably depending on who creates the estimates, the type of components used and the contractor doing the retrofit.

## **Component Detail**

**Sorted by Category** 

### Landscape - Periodic Tree Maint & Rplcmnt

Category	100 Landscape	Quantity	1 total		
		Unit Cost	\$25,000.000		
		% of Replacement	100.00%		
		Current Cost	\$25,000.00		
Placed In Service	01/14	Future Cost	\$28,285.21		
Useful Life	5				
Remaining Life	5				
Replacement Year	2019				

### Comments:



2014 - There was no data provided to indicate that there should be a change to this component.

2009 - We visually estimated 125 trees along Soft Winds. The ratio of palms to other tree varieties is roughly 50/50. This equates to approximately 650+ trees around the perimeter, assuming the same density ratio exists. At estimated costs of \$250 per tree replacement and \$2500 per palm the costs can be surprising. We recommend funding some money for unexpected tree replacements.

Additionally, there are a considerable number of mature trees throughout the perimeter of the community. These trees require continual maintenance (pruning, thinning, root control, etc.) In additionl, older mature trees will have to be removed to prevent wall, sidewalk, utility damage, etc. A program identifying these trees and replacing with younger, less problematic varieties will help to control future costs.

## **Component Detail**

**Sorted by Category** 

### Landscape - Refurbish/Renovate

_			
Category	100 Landscape	Quantity	1 total
		Unit Cost	\$50,000.000
		% of Replacement	100.00%
		Current Cost	\$50,000.00
Placed In Service	01/10	Future Cost	\$53,844.53
Useful Life	5		
Adjustment	+2		
Remaining Life	3		
Replacement Year	2017		

### Comments:



2014 - There is extensive perimeter landscaping throughout the perimeter areas of the community. Landscape softscape (trees, shrubs, bushes, ground cover, etc) is a common area asset, and as such, requires maintenance repair and replacement as necessary. The 2014 numbers are revised as a result of new measurements.

Rampart - 1100lf, 10'deep, desertscape, & plantings Softwinds - 2776lf, 10' desertscape, & plantings Mariner (west) - 2571lf, turf & plantings Mariner & Regatta (east) - 2640lf, turf & plantings Lake Mead - 4455lf, 8'-10' desertscape, 4' sidewalk, & plantings Harbor Island (west) - 1756lf, turf & plantings Harbor Island (west) - 2388lf, sidewalk, turf & plantings Total landscaped area approximately 176,860 sf.

It is estimated that a percentage of the total landscaping will require periodic repair or replacement. This is in addition to normal replacements that may occur during the routine periodic landscape maintenance operation. The actual condition of the total landscaping and associated expenditures should be monitored and the percentage of replacement and remaining life estimates adjusted accordingly.

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## **South Shores Community Association**

**Component Detail Sorted by Category** 

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Number of components included in this reserve analysis is 14.